



**JOB TITLE:** Museum Educator & Living History Interpreter  
**EMPLOYMENT CATEGORY:** Part-Time / Hourly, Non-Exempt (10-20 hours/week)  
**SALARY RANGE:** \$18 – 20/hour (commensurate with experience)  
**DATE POSTED:** February 8, 2024  
**REPORTS TO:** Visitor Services Director

### **POSITION SUMMARY:**

Historic Annapolis (HA) is seeking Museum Educator/Living History Interpreters to enhance informative presentations and enrich storytelling for school field trips, public and group tours, and programs by portraying various figures throughout history to recreate life during various periods. This position will assist the Education Team with the daily tasks associated with presenting public programming and group tours, outreach to community, and support of front desk at Willam Paca House and Museum of Historic Annapolis.

This is a new and exceptional opportunity for talented individuals to grow professionally as a part of an impactful organization that has become increasingly visible in Annapolis during the past several years, making connections with our past to envision a better future for the entire community. It is an exciting time in the history of our organization, and we invite you to consider joining the team at Historic Annapolis.

### **ABOUT HISTORIC ANNAPOLIS:**

Historic Annapolis's mission is to *Preserve* and *Protect* the historic places, objects, and stories of Maryland's capital city, and provide engaging experiences that *Connect* people to the area's diverse heritage. HA serves as a steward of a dozen historic buildings for the State of Maryland, operates multiple museums, advocates for historic preservation, and is currently engaged in an extensive historic restoration project. HA is accredited by the American Alliance of Museums and is a Smithsonian Affiliate. For more information, visit [annapolis.org](http://annapolis.org).

### **MAJOR RESPONSIBILITIES:**

- Interpret various aspects of various eras in Annapolis's history through demonstrations, station interpretation including tools of the trades, and hands-on activities.
- Assist with and perform living history interpretation in period reproduction clothing for museum visitors of all ages including school field trips, adults, families, and lifelong learners. This includes talking to the general public in historical settings as well as demonstrating crafts, gardening, cooking, trades skills, and activities of the positions/occupations appropriate for historical eras.
- Engage visitors in hands-on activities appropriate for the period, including understanding, identifying, and appropriately responding to the multiple learning styles of the visitors.
- Assist with the daily operation of Living History and Museum Interpretation programming including set-up, site maintenance, and break-down.
- Serve as frontline Living History Interpreter and act as a resource for volunteers for history-related issues.
- Provide non-costumed tours and front desk support at HA sites, and present programs regularly to the general public.

- Attend mandatory training on interpretive techniques, program content, and working with visitors and assist Education Team with training.
- Assist with after-hours programming and HA's all-hands-on-deck special events.
- Comply with all HA policies, procedures, and safety regulations.
- Other duties as assigned.

**DESIRED QUALIFICATIONS:**

- Excellent interpretation and communication skills including the ability to relate historical facts to a wide range of audiences.
- Academic and related experiences in Theater, History, or Education.
- Excellent oral and written communication skills.
- Ability to work successfully with a diverse group of volunteers.
- Ability to work unsupervised and work in a team environment.
- Ability to work flexible hours and days, including weekends and holidays.
- Ability to occasionally lift and carry up to 20 pounds and conduct physical work.
- Appreciation for the HA mission and value diversity, equity, inclusion, and accessibility.

**ADDITIONAL INFORMATION:**

The working environment is in historic houses/museums and may include occasional work outside. The office is located in the historic William Paca House, in the heart of the Annapolis Historic District. Period reproduction clothing is provided. Parking is available on "first come, first served" basis.

**EQUAL OPPORTUNITY EMPLOYER:**

Historic Annapolis is an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, color, religion, age, sex, marital status, national origin, physical or mental disability, familial status, genetic information, gender identity or expression, sexual orientation, or any other characteristic protected by state or federal law.

**Interested applicants should submit a cover letter and resume, including salary requirements, via e-mail with subject "Museum Educator & Living History Interpreter" to Ms. Lucy Mikhailova at [hr@annapolis.org](mailto:hr@annapolis.org).**