



Historic Annapolis Photography Policies

Thank you for considering the William Paca House and Garden for your photo shoot! We welcome visitors to the two-acre Historical Garden for photography sessions with advanced registration only*. Only permitted sessions are allowable in the garden. Please read the guidelines below before submitting a photography session request form.

*No Walk-In appointments will be accepted at this time.

Hours of Availability: William Paca Garden is open to photography reservations from April 1st through November 30th. Reservations are scheduled Sundays through Wednesdays, 12 pm – 4 pm (last appointment at 3pm). **After-hours photography sessions are not available.**

Fees for **one-hour** photography sessions:

- Parties of 5 or less with one photographer: \$50
- Parties of 6 to 12 with one photographer: \$125
- To inquire about reservations for parties of 13 or more, or commercial, corporate, or fashion shoots, email photography@annapolis.org.

Already having your wedding on site and want to have a photo shoot? Please contact Historic Annapolis' Director of Sales & Private Events at Deborah.terhune@annapolis.org.

Personal Photography for Garden and House Tour Guests

Historic Annapolis encourages guest and visitor photographs during your visit to the William Paca Garden. We invite guests to take photos of the garden parterres and other attractions around the property with individuals and subjects that capture the events of your visit. This form of informal photography, defined as photos taken spontaneously and quickly without artistic intent, are encouraged during your visit. All garden guests must follow the guidelines outlined in the Visitor Photography Policy. Any other form of photography must be approved in advance. Walk-in portrait photography sessions are not permitted.

Solo photographers may visit the garden as ticketed guests without a reservation but must follow the guidelines outlined in the Visitor Photography Policy.

Please share your photos of the William Paca Garden on social media! If you do, please tag us @historicannapolis.

Photo clubs or photography classes seeking to visit must register in advance. For more information about field trip or photo club sessions, please contact the photography department at photography@annapolis.org.

Visitor Photography Policy

- Due to the nature of the garden and weather, Historic Annapolis cannot guarantee the condition or appearance of the gardens or grounds.
- Availability of the garden may be limited as public programs and private events have priority use of the site. Please respect event and program attendees by not entering the space they are using.
- Guests at the William Paca House and Garden must not be blocked from enjoying the garden and all its spaces.
- Plants and planted containers may not be disturbed, moved, rearranged, or handled in any way. Blooms may not be picked.
- Visitors may not climb or hang from trees or architectural features.

Portrait and Group Photography Session Policy

Permitted photography sessions are defined as portrait or stylized photography with individuals or groups by amateur or professional photographers. Permits are approved for occasions limited to personal events (i.e., wedding portraits, engagements, birthdays, anniversaries, etc.).

To inquire about reservations for commercial, corporate, or fashion shoots, email photography@annapolis.org.

*Please note that drone photography is prohibited at this time.

- Requests for photography sessions must be submitted at least two weeks in advance of the session date. Reservations are approved up to 7 days before the requested reservation time with a confirmation email and invoice.
- Full payment for the session is required at the time of booking.
- Cancellation Policy: No refund will be made for photo shoot permits cancelled less than 7 days out.
- Photo sessions may be rescheduled for inclement weather only without additional fees or charges if the session is more than 7 days out.
- Photography is not allowed in the house for any reason other than tour guests with a guide.
- Photographers and attendees are required to check in at reception before the session begins. Photographers must have a copy of the permit confirmation when they arrive on site.
- The William Paca House and Garden is a state-owned property. Smoking is prohibited on the premises and pets are not allowed in the house or garden.
- In the event of inclement weather, the photo session may be rescheduled and any fees paid will be applied to the new reservation.
- Photography sessions must not interfere with other visitors' enjoyment of the gardens. Guests at the William Paca House and Garden must not be blocked from enjoying the garden and all its spaces. Areas on the site may not be closed to the public for photo shoots.
- All reservation attendees must come prepared and dressed for their session. Photo shoot clients may not use the public restrooms or grounds as a changing area.

- Photographers, session attendees, and their equipment must stay on the gravel pathways or on the grass near the Summerhouse – walking or setting equipment in the grass near the plant parterres and in or behind plant beds is prohibited. Large scale photo or video equipment, carts/wagons, light stands, and reflectors are prohibited.
- Furniture and tents are not permitted on the grounds during photography sessions.
- Plants and planted containers may not be disturbed, moved, rearranged, or handled in any way. Blooms may not be picked.
- Visitors may not climb or hang from trees or architectural features.
- Use of electrical equipment requiring an outlet for power is prohibited.
- Historic Annapolis is not responsible for personal belongings and equipment brought in for photography sessions.
- All session attendees must comply with the Visitor Photography Policy.
- Photographers will be held accountable for their actions and those of their clients and staff if they damage any Historic Annapolis facilities and property.

*Please note that drone photography is prohibited at this time.

For additional information regarding photography policies and fees, contact us via email at photography@annapolis.org.

Historic Annapolis reserves the right to determine what constitutes unacceptable behavior that could otherwise interfere with other guests' enjoyment of the gardens. If any individual/group does not comply with the above conditions, Historic Annapolis reserves the right to deny permission to photograph and may request that the individual/group leave the premises and forfeit their admission/reservation fee.